

ASSESSMENT SUB-COMMITTEE MINUTES

7 DECEMBER 2011

Chairman: * Mr J Coyle

Councillors: * Mano Dharmarajah * Paul Osborn

* Denotes Member present

41. Appointment of the Chairman

RESOLVED: That the Independent Member, Mr J Coyle, would serve as Chairman of the Sub-Committee for this meeting.

42. Declarations of Interest

RESOLVED: To note that the following interests were declared:

Agenda Item 5 – Complaint – Breach of Code of Conduct

Councillor Mano Dharmarajah declared a personal interest in that the complainant was a fellow political party colleague. He would remain in the room whilst the matter was considered and voted upon.

Councillor Paul Osborn declared a personal interest in that he knew the Member complained about, as a fellow political party colleague. He would remain in the room whilst the matter was considered and voted upon.

43. Minutes

RESOLVED: That the minutes of the meeting held on 16 November 2011 be taken as read and signed as a correct record.

RESOLVED ITEMS

44. Assessment Sub-Committee - Terms of Reference

RESOLVED: That the terms of reference of the Sub-Committee be noted.

45. Complaint - Breach of Code of Conduct

Members considered a report from the Director of Legal and Governance Services, which set out details of a complaint that a Member had failed or may have failed to comply with the Authority's Code of Conduct.

The Sub-Committee fully considered and discussed the report, with each Member setting out their individual thoughts on its content.

RESOLVED: That the complaint be referred to the Monitoring Officer to arrange for a formal investigation, unless a letter of apology was received by the Complaint within 14 calendar days of the date of the decision notice and copied to the Monitoring Officer.

(Note: The meeting, having commenced at 2.00 pm, closed at 3.00 pm).

(Signed) MR J COYLE
Chairman